　　年　　月　　日

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| 活動名 |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 目的 |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 見込まれる効果 |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 時刻 | 内容 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 消耗品･機器等 | | | | | |
|  |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | |
| 枠内に収まらない場合は、概要のみ内容を記入し、詳細を記載した別紙を添付すること。 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 日時 |  | | 月 | |  | | | 日 | | (　　) | | | | |  | | | | 時 | | |  | | | 分 | | ～ | |  | | | | | 時 | |  | | 分 |
| 場所 |  | | | | | | | | | | | | | | | | | □ | | | 屋内 | | | | □ | 屋外 | | | | | |  | | | | | | |
| 雨天時の対応 | □ | 実施 | | □ | | | 小雨決行 | | | | □ | | 中止 | | | □ | | | | 延期 | | | 月　日 | | | | | | | |  | | | | | | | |
| □ | その他 | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 参加対象者 | □ | 一般 | | □ | | 学生 | | | | | □ | | 親子 | | | □ | | | | その他 | | | |  | | | | | | | | | | | | | | |
| 定員 |  | | | | | | | | 人 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 講師 | 氏　　名 | | | | | | | | | | | | | | | | | | | | | | | | | | | 担当時間 | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | 時間 | | | | |  | | 分 | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | 時間 | | | | |  | | 分 | |
| スタッフ | 氏　名 | | | | | | | | | | | 氏　名 | | | | | | | | | | | | | | | | 氏　名 | | | | | | | | | | |
|  | | | | | | | | | | |  | | | | | | | | | | | | | | | |  | | | | | | | | | | |
|  | | | | | | | | | | |  | | | | | | | | | | | | | | | |  | | | | | | | | | | |
| 参加費 |  | | | | | | | | | | | | | 円 | | |  | | | | | | | | | | | | | | | | | | | | | |
| 備考 | 例)協力団体等があればご記入ください。 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| 項目 | 内訳・詳細 | 経費 | | | |
| 合計経費 | 補助金で賄う経費 | 参加費で賄う経費 | その他  （主催者負担等） |
| 講師謝礼  （報償費） |  |  |  |  |  |
| 会場使用料 |  |  |  |  |  |
| 保険料 |  |  |  |  |  |
| 消耗品費 |  |  |  |  |  |
| 材料費 |  |  |  |  |  |
| 印刷費 |  |  |  |  |  |
| 使用料･賃借料 |  |  |  |  |  |
| 計 |  |  |  |  |  |

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| 団体名･氏名 |  | | | | |
| 所在地･住所 |  | | | | |
| 代表者 | 役職･氏名 |  | | | |
| 住所 |  | | | |
| 連絡先 | TEL |  | | FAX |  |
| E-mail |  | | | |
| ホームページ | http:// | | | | |
| 設立年月日 | 平成　　年　　月　　日 | | | | |
| 団体の目的 |  | | | | |
| 主な活動内容･実績 |  | | | | |
| 担当者 | 氏名 |  | | | |
| 連絡先 | TEL |  | | FAX |  |
| E-mail |  | | | |
| 公開の可否  (ホームページなど) | □ 全部公開可 | | □ 全部公開不可 | | |
| □一部公開可 （公開可能なものを以下の項目から選択してください）  （□団体名･氏名　□所在地･住所　□代表者　□ホームページ　□設立年月日  　□団体の目的　□主な活動内容･実績　□担当者） | | | | |